PRESENTATION GUIDE

English is the official language at this conference

1. **Oral presentation**

   Invited lectures will be 40 minutes long, including Q&A.

   General lectures will be 20 minutes long, including Q&A.

   ➢ All oral sessions will be delivered to every meeting attendee via Zoom.

   ➢ All oral presentations will be recorded and will be available on-demand to participants after the conference.

   ● **In-person oral presentation**

   Please be sure to bring your presentation slides on a USB memory stick in case of any problems. The laptop on the podium is connected to Zoom.

   Use the laptop installed on the podium

   ➢ Please copy your presentation slides from a USB memory stick in advance.

   ➢ Please check your presentation slides by previewing them during the break before the session start time.

   Use your own laptop

   ➢ It must be connected to Zoom before you bring it to the podium.

   ➢ Please check your presentation slides by previewing them during the break before the session start time.

   ➢ Please mute the Zoom audio as a separate microphone will be used for audio.

   ● **Online oral presentation**

   We request that all presenters join Zoom and enter the Zoom Room at least 15 minutes prior to your session time.

   ➢ After accessing Zoom, change the screen name (e.g. Speaker_Hroyuki Takakura_Hokkaido Univ.).

   ➢ Use chat or hand-raise features to inform session chair, that you have entered the Zoom room.

2. **Poster presentation**

- **Online poster presentation**

Online poster presentations will be conducted through Zoom breakout rooms.

➢ Please use the Zoom meeting to present your short presentation at the designated presentation time under the direction of the moderator.

➢ There will be no Q&A time for short presentations.

➢ After the short presentations, please enter the breakout rooms designated by your presentation ID to share your poster.

＊Note that online poster sessions will use a different Zoom ID than the Zoom ID for the main conference.

- **In-person poster presentation**

Posters will be displayed at the Foyer in front of the Suzuki Hall (2F).

Display your poster your assigned poster board (W 86 cm × H176 cm).

Push pins are available for pasting.

3. **Internet**

For onsite participant Wi-Fi is available at the conference area. You need a guest account, which will be delivered at the registration desk, for the connection.

4. **Precautions when using Zoom**

We recommend that presenters install the Zoom application on their own PC and access it using PC version application. We cannot ensure a smooth and productive online presentation if you access it from browsers or smartphones. Updating to the newest version is required.

Zoom client for meetings can be downloaded using the following link:

https://zoom.us/download#client_4meeting

5. **Aperiodic 2022 Student Award**

An award will be made for outstanding presentation for students on oral presentations (excluding invited lectures). The Aperiodic 2022 Student Award comes with a cash prize of 30,000 JPY with honorable certificate. The Award will be presented at the closing on Friday.